



## West Central Florida Safety Alliance

Monthly Meeting Notes

May 17, 2013

Our thanks to Lanier Upshaw and Luke Vaughan for inviting sponsoring or presentation and luncheon meeting!

### 1. ATTENDEES:

- a. Billy Hand, Florida Southern College
- b. John Wills, Dal. L Rossman
- c. Luke Vaughan, Lanier Upshaw
- d. Michelle Hoffert, Lanier Upshaw
- e. Delores Westfall, FHM Insurance
- f. Joan Spencer, OSHA
- g. Ernie Harben, Saddle Creek Logistics
- h. Kathy Wren, Dura Cast Products
- i. Jim Ulseth, USF Safety Florida
- j. David E. Johnson, J.H. Ham Engineering Inc.

### 2. PRESENTATION: Michelle Hoffert, Network Systems Administrator at Lanier Upshaw made a presentation on "IT Security for Business". She discussed data systems security and threats in business and at home. Among some of the points she covered were:

- a. Hacking and recent penetrations into business systems
- b. The importance of up to date firewalls
- c. Data sharing and backup strategies including risks with "cloud" service (public and private)
- d. The latest trends in "Social Engineering" and how potential hackers are reaching out these days to collect guarded information in order to make unauthorized connections. She warned of persons making contact for the purpose of surveys or gather information they seem to be authorized to have since they pose as business partner, service provider or customer representatives.
- e. She encourages the practice of "making good passwords". Ones that use a variety of characters that avoid common strings of words, that are changed often, and never share passwords.
- f. If available choose to use "two factor" authentication. A system that asks for a second password or recognition process through a separate communication route such as a smart phone.
- g. We were encouraged to keep our software and programs updated. Many updates are specifically for addressing known security weaknesses.
- h. We should uninstall unused or unneeded programs and add-ons. And never leave your email open while surfing the web or using Facebook as some threats can access the other program.

### 3. BUSINESS MEETING:

- a. June 14<sup>th</sup> at 11:00- Our Annual Heat Stress Discussion at Saddle Creek Corporation in Lakeland. A complementary lunch will be provided.

- b. July 19<sup>th</sup> from 10:00 AM to 1:00 PM Job Discrimination presented at the Tampa Area Safety Council.
- c. August 16<sup>th</sup> at 11:00 AM New Hire Safety presented at the Tampa Area Safety Council.

4. NEXT MEETING:

- June 14<sup>th</sup> (see above).